



SUSTAINABILITY & ENVIRONMENTAL MANAGEMENT POLICY

Overview

PMA Solutions is committed to a policy of sustainability and environmental management with the objective of minimising the impacts of our own business operations on the environment. Further, working with and through our clients and suppliers, in turn our objective is to assist them to minimise the environmental impacts of their own businesses.

PMA Solutions is not itself a manufacturer of any product, nor are we the ultimate consumer of product procured for our clients. However as a manager of supply chains for a wide range of manufactured products, PMA Solutions plays an important role in influencing and promoting environmentally responsible buying and usage patterns for our clients, and sustainable production processes by our suppliers.

Our Business and the Environment

We undertake our own business operations with a high regard for the environmental impact of those activities, and aim to minimise such impacts to the greatest practicable extent. Specific measures undertaken by us within our facilities include:-

- ❖ Monitoring and reducing internal consumption of paper, power and water
- ❖ Electronic trading platforms with the majority of our clients and suppliers to substantially reduce transaction paper flows
- ❖ Improving energy efficiency of our offices and warehouses through increased use of natural light and energy-efficient lighting systems
- ❖ Upgrading of technology equipment to more efficient, less power-consuming equipment equipped with 'power save' modes
- ❖ Segregation and recycling of waste through dedicated collection services
- ❖ Responsible disposal of obsolete technology equipment & mobile phones
- ❖ Specialised collection for recycling and re-use of toner and printer cartridges

Printing and the Environment

PMA Solutions is a leading print supply chain manager on behalf of our clients. We recognise and promote the importance of environmentally responsible and sustainable print sourcing, manufacturing, usage and recycling of printed materials.

Working closely together with our clients and suppliers, we are able to make a positive contribution to reduce impacts on the environment of printing through our role in overseeing key areas in the print supply chain:

- ❖ Demand management and consumption
- ❖ Print specification and design
- ❖ The source and nature of raw materials (especially paper)
- ❖ Print manufacturing and distribution processes

We work with our clients by educating and helping them to make environmentally informed decisions regarding their printed materials requirements:

- ❖ Our advanced inventory management and reporting tools allow clients to procure optimal print quantities, avoid over-ordering and monitor consumption.
- ❖ We have our own in-house graphic design studio facilities that allow us to design paper-size efficient products that will minimise raw material usage & wastage.
- ❖ Environmentally sensitive paper selections and alternatives presented to our clients allow them to make responsible choices for their printed paper stocks.
- ❖ Disposal of obsolete client printed matter when identified in our warehouses or recalled/returned client field materials are managed by us through the most appropriate recycling or re-use program.

To procure environmentally responsible printed materials for our clients we work with best-in-market print manufacturers to promote sustainable production;

- ❖ Print production for our clients is undertaken by a panel of preferred suppliers who as part of their accreditation by PMA Solutions are assessed according to their environmental and sustainable production capabilities.
- ❖ We encourage compliance of our print suppliers with recognised environmental credentials, for example Forestry Stewardship Council (FSC) Chain of Custody, and ISO 14001 Environmental Management System.
- ❖ In consultation with our clients we will where desired specify paper stocks to be used by printers with high environmental credentials, for example FSC certified stocks and papers with high recycled content and chlorine-free.
- ❖ We offer our clients access to printers that use soy-based inks, waterless printing and other advanced 'green print' production processes.
- ❖ Our online proofing tool minimises the requirement for paper-based proofs.
- ❖ We undertake regular site visits to printers to monitor ongoing benchmarking of our suppliers against best-practice sustainable production methods.

Continuous Improvement Plan

An integral part of PMA Solutions Sustainability and Environmental Management Policy is a commitment to continuously improve our efforts to reduce the impacts of our business operations on the environment. This objective is therefore a journey not just a destination for our organisation, and one that requires us to measure and report progress internally across the organisation and where appropriate externally.

PMA Solutions management takes responsibility for reviewing and updating this policy as required to meet the requirement for continuous improvement and sustained progress towards relevant objectives and targets.

We operate within an organisational structure that encourages input and improvement suggestions from all management and staff. This promotes a culture of continuous improvement and empowers our people to assume ownership of their respective job roles and thus to contribute equally to achieving corporate sustainability goals.

The following continuous improvement plan for sustainability and environmental management is being undertaken by PMA Solutions:

- ❖ Increase the number of printers on our preferred supplier panel that achieve, or are actively working towards, recognised environmental credentials, for example Forestry Stewardship Council (FSC) Chain of Custody, and ISO 14001 Environmental Management System.
- ❖ Encourage and assist printers that are not formally certified for environmental management to increase their focus on sustainable production processes and materials.
- ❖ Review and benchmark a range of other general (non-print) suppliers in relation to their environmental policies and credentials, and consider the allocation of business to those suppliers with active environmental management programs.
- ❖ Increase the education and training of our management and staff to fulfil the requirements for improved sustainability and environmental management.
- ❖ Provide our clients with a greater range of information and choice in relation to availability of high quality, cost effective, environmentally superior paper stocks.
- ❖ As we expand our office and warehouse facilities, be mindful of building design principles for energy efficiency, resource minimisation/re-use, rainwater harvesting and lowest possible environmental impact.
- ❖ Further expand our e-business platform to further reduce paper transaction inputs/outputs, including electronic billing and payments.



Phil Okill
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